



SELLING AGENT QUESTIONNAIRE

PROPERTY ADDRESS : _____
SUBDIVISION : _____ LOT NO(S): _____
COUNTY : _____ DEED BOOK/PAGE: _____

TYPE OF CLOSING : [] CASH [] LENDER / NAME OF LENDER: _____

SELLING AGENT: : _____ OFFICE: _____
OFFICE ADDRESS: : _____
AGENT LIC. NO: : _____ BROKER LIC NO: _____
CELL NO: : _____ OFFICE NO: _____
EMAIL: : _____

SALES PRICE : \$ _____
COMMISSION : LISTING: _____ % BASED ON: \$ _____
SELLING: _____ %
TOTAL: _____ %

ADMIN FEE : _____ (Broker Commission)
(If you reference this as something other than Admin Fee, what do you call it? _____)

EARNEST MONEY DEP: \$ _____ HELD BY: _____

BUYER #1 - NAME : _____ LAST 4 OF SSN: _____
BUYER #2 - NAME : _____ LAST 4 OF SSN: _____
CURRENT ADDRESS : _____
TAX MAILING ADD : _____
MARITAL STATUS : _____
SPOUSE AT CLOSING : YES NO IF NO, PLEASE PROVIDE COPY OF RECORDED POA
BUYERS ATTENDING
CLOSING IN PERSON? : YES / NO IF NO, WILL THE DOCUMENTS BE SENT OVERNIGHT OR EMAIL: _____
EMAIL ADDRESS: _____

PHONE NUMBER : _____

IF BUYER IS AN LLC/CORP, WHO WILL SIGN: _____ TITLE _____
(Please provide a copy of the corporate resolution)

HOME INFO: IS THE TERMITE INSPECTION TO BE POC OR PAID AT CLOSING: POC CLOSING
ARE THERE DAMAGE/REPAIR COSTS: YES NO
IF YES, ARE FUNDS TO BE HELD IN ESCROW? YES NO HOW MUCH: \$ _____
IS HOME WARRANTY/INSPECTION TO BE POC OR PAID AT CLOSING: POC CLOSING
HOMEOWNER'S ASSOCIATION: YES NO
DOES THE BUYER WISH TO PURCHASE OWNER'S TITLE INSURANCE: YES NO
(For cash closings, it is FSLT policy that the Buyers must purchase Owner's Title Insurance)

PLEASE PROVIDE A COPY OF THE FOLLOWING DOCUMENTS:

- COPY OF THE PURCHASE/SALE CONTRACT
• COPY OF THE SOURCE DEED
• COPY OF POA (IF APPLICABLE)
• COPY OF RESOLUTION (IF APPLICABLE)

PLEASE RETURN TO: ORDERS@FIVESTARLANDTITLE.COM

PLEASE NOTE:
SALES PROCEEDS WILL BE PAID OUT IN THE SAME FORM BY WHICH THEY ARE RECEIVED:
IF PURCHASE MONIES ARE RECEIVED VIA WIRE, SALES PROCEEDS WILL BE WIRED;
PURCHASE MONIES RECEIVED VIA CERTIFIED CHECK WILL BE PAID TO SELLER BY ESCROW CHECK



www.FiveStarLandTitle.com

LISTING AGENT QUESTIONNAIRE

PROPERTY ADDRESS : _____
SUBDIVISION : _____ LOT NO(S): _____
COUNTY : _____ DEED BOOK/PAGE: _____

LISTING AGENT: _____
OFFICE: _____
OFFICE ADDRESS: _____
AGENT LIC. NO: _____ BROKER LIC NO: _____
CELL NO: _____ OFFICE NO: _____
EMAIL: _____

SALES PRICE : \$ _____
COMMISSION : LISTING: ____ % BASED ON: \$ _____
SELLING: ____ %
TOTAL: ____ %

ADMIN FEE : _____ (Broker Commission)
(If you reference this as something other than Admin Fee, what do you call it? _____)

EARNEST MONEY DEP: \$ _____ HELD BY: _____

SELLER'S NAME(S) : _____

CURRENT ADDRESS : _____

FORWARDING ADD : _____

MARITAL STATUS : _____

SPOUSE AT CLOSING : YES NO IF NO, PLEASE PROVIDE COPY OF RECORDED POA

SELLERS ATTENDING CLOSING? : YES NO

IF NO, DOCUMENTS TO BE SENT VIA , EMAIL OVERNIGHT

EMAIL ADDRESS: _____

SSN'S/EIN'S : Seller #1: _____ Seller #2: _____

PHONE NUMBER : _____

IF SELLER IS AN LLC/CORP, WHO WILL SIGN: _____ TITLE _____

(Please provide a copy of the corporate resolution)

PLEASE PROVIDE A COPY OF THE FOLLWING DOCUMENTS:

- COPY OF THE PURCHASE/SALE CONTRACT
COPY OF THE SOURCE DEED
COPY OF POA (IF APPLICABLE)
COPY OF RESOLUTION (IF APPLICABLE)

Table with 2 columns: PLEASE RETURN TO: ORDERS@FIVESTARLANDTITLE.COM and PLEASE NOTE: SALES PROCEEDS WILL BE PAID OUT IN THE SAME FORM BY WHICH THEY ARE RECEIVED...